

**START HERE**

**SARC receives notification of a Sexual Assault**

SARC meets victim and determines duty status and/or types of reporting options available to victim

Only option is referrals to civilian agencies

Send to local law enforcement, hospital, and/or rape crisis center

NOTE: Once the victim elects to go unrestricted, or if the victim tells anyone outside the protected sphere, the report is **unrestricted** and cannot go back to restricted

NOTE: Victim may elect to go unrestricted at any point in the Restricted Reporting Process, and is encouraged to do so.

Complete DD 2910

Notify JFHQ SARC as soon as possible, but NLT 4 hours

Notify NGB/ANG PM within 24hrs

Notify Commander within 24hrs – non identifying information only

Initiate appropriate LOD

Information put in DSAIDS, SADMS, or GKO

Restricted Report

Unrestricted Report

Victim wants VA assigned?

No

Yes

Assign VA (VA keeps SARC advised of all contact with victim and services provided)

VA accompanies victim to any services provided to the victim, at the victims request

Other Services Elected

None

Assign VA (VA keeps SARC advised of all contact with victim and services provided)

Notify the first LTC in Chain of Command

Notify Investigative Agency Immediately

Chaplain

Medical Services Elected

More Services under Unrestricted reporting

Victim Meets with Chaplain

Chaplain provides Pastoral support. Advises victim of other SAPR services

Victim choice of other services

Victim continues to meet with Chaplain

To other services requested

SAFE Kit

Stored for 1 yr then destroyed

30 days prior to destruction, notify victim that kit will be destroyed at 1 yr if they do not elect to go unrestricted

Med Exam

Counseling

Preventive Med

Other

More services provided under **unrestricted** reporting option

**Chain of Command**

- No Contact Order between Service Members
- Can move either victim or perpetrator to another unit
- Possible to do split drills if requested and deemed appropriate
- Possible to set aside Collateral Misconduct until final disposition of case
- Imposes any UCMJ or other actions when advised by legal against perpetrator if other avenues are unavailable
- Expedited Transfer if requested
- Other as needed

**Investigatory Agency (CID, OSI, MP, Provost Marshall, Civilian Law Enforcement, NGB Office of Complex Investigations, other)**

- "Titles" case for investigation
- Conducts investigation
- Agencies such as law enforcement and Provost Marshall do protective orders
- Completes investigation after all interviews and collection of evidence/testimonies. Determines whether case is "founded" or "unfounded". If unfounded, states why.
- Turns results over to legal
- Other as needed

**Legal**

- Advises victim of the legal steps to be taken
- Uses results of investigation to proceed with prosecution in either civilian or military courts
- Keeps victim and VA informed of all happenings with case
- Other as needed

**Victim Witness Liaison – MIL Justice or Court Advocate – Civ Justice**

- Apprises victim of rights
- Provides documents and updates for case prosecution
- Provides victim with documents to select to be notified in cases of incarceration, parole or release
- Other as needed

**Regional Rape Crisis Center (Civilian agency)**

**Other Civilian Agencies (e.g. Veterans Affairs, Family Advocacy, Community Shelters, etc)**

**UPDATES / FOLLOW-UP TIMELINE**

Updates required to LTC and/or higher commander:

- 14 days after report
- Monthly thereafter

Updates to victim:

- 30 days prior to destruction of SAFE kit in a restricted report, must contact victim and let them know
- monthly basis on investigation status until final disposition
- Follow-up with victim 45 days after disposition of the case

**NOTE:**

Check with commander of personnel under charges, restraint, or investigation for sexual assault to ensure they are flagged IAW AR 600-8-2 and that their security clearances are suspended IAW AR 380-67 or AFI 31-305 /AFGM 1.1 Chapter 8

**NOTE:**

Information must be collected by the SARC from VA, and other responders/sources, and input into DSAIDS, SADMS, and/or GKO at least monthly